



Craft / Vendor Show

IN CONJUNCTION WITH **Homesteader Days**

VENDOR REGISTRATION FORM – 2023

Join us for a craft/vendor show on July 15, 2023, in conjunction with the *Huntley Project Lions Club - Homesteader Days*. The show will be held at Homesteader Park, 748 Railroad Hwy Huntley, MT. The show will be held in conjunction with the Homesteader Days Parade, food vendors, kids carnival games, live music and Fun on the Farm games. The Craft/Vendor show is a fundraiser for Special Olympics.

VENDOR REGISTRATION DEADLINE: June 10th, 2023

To secure your spot, please complete this form and return it, with payment of \$40 per booth. (Checks made payable to: Tory Allard.) Booths assigned on a first-come, first-served basis. Selection of vendors are subject to the discretion of the organizing committee. A vendor cannot sell or giveaway any drugs, alcohol or firearms and any other items deemed not appropriate by the organizing committee.

ALL EXHIBITORS MUST COMPLY WITH DESIGNATED SET-UP/TEAR DOWN TIME SCHEDULES

Set-up: Sat. July 15, 7:00 am to 9:30 am. Tear Down: Sat. July 15, 4:00 pm to 5:00 pm. Booths will be open to the public July 15, from 10:00 am - 4:00 pm. Vendors can use paved walk paths and paved road to load-in and load-out items, but may not drive vehicle in park. Vendors will be charged a \$2/person gate entry fee to be collected by Tory Allard in exchange for vendor wristband. No display will be dismantled or goods removed during the entire run of the show, but will remain intact until the end of the final closing hour of the show day. If you decide not to come, because of the weather, please call Tory at 406-208-9732 ASAP, so we can rearrange vendors as needed. Thanks.

BOOTH SPACE

Number of booths requested (\$40 per booth): _____ X \$40 = \$ _____

All booths are 10 ft. x 10 ft and are outdoor spaces on grass. Electricity not provided. Generators may be used if they do not cause noise disturbance. Generator approval is based on organizer's discretion. Canopies are not provided, but are recommended and cannot be secured with stakes. Sharing of booth space or sub-leasing is prohibited. Booth Rent is non-refundable unless event is canceled.

Product Description: Please give a full description of any items that will be available for sale or giveaway in your booth.

EXHIBITOR INFORMATION

Contact Name: _____
Business Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Daytime Telephone: _____ Cell Phone: _____
Email: _____

RETURN COMPLETED FORM AND PAYMENT TO:

Mail
Tory Allard
307 South Billings BLVD #64
Billings, MT 59101

Email
emila2004@gmail.com
Subject Line: HD Vendor

Phone
Tory Allard
406-208-9732

1. USE OF SPACE

- a. LIABILITY - The Exhibitor is entirely responsible for the space used by him/her and shall not injure, mar or deface the premises. The Exhibitor shall not drive, nor permit to be driven, any nails, hooks, tacks or screws in or on any building and adjacent areas, including outside surfaces. Furthermore, Exhibitor shall not affix to the walls, posts, poles, columns or windows of the building any advertisement, signs, etc. or use any adhesive-type materials on painted surfaces. The Exhibitor agrees to reimburse the facility, and/or decorator, for any loss or damage to the premises or equipment occurring in the space used by the Exhibitor. Huntley Project Lions Club, Tory Allard and their sponsors shall not be liable for failure to perform their obligations under this contract as a result of strikes, riots, acts of God or any other causes beyond their control.
- b. EXHIBIT SPACE - This contract granted herein, cannot be assigned, sublet or otherwise disposed of without written consent of Huntley Project Lions Club and Tory Allard. SUB-LEASING IS STRICTLY PROHIBITED. The exhibit space is to be open and ready for business by 10 am the day of the festival.
- c. EXHIBIT CONTENT AND MANNER OF USE - All personnel, merchandise and equipment must remain inside the assigned space. SOLICITING IN OTHER AREAS OUTSIDE OF YOUR SPACE IS STRICTLY PROHIBITED. No PA system, loud speaker, amplifier, broadcasting device, music or other objectionable method shall be used by the Exhibitor or his/her employees if it interferes with other Exhibitors or the Management, its employees or patrons. Violators are subject to contract cancellation, immediate removal from the grounds and will not be offered a contract the following year.
- d. RESTRICTIONS - All products/services in the space occupied by the Exhibitor shall be listed. ONLY PRODUCTS/SERVICES LISTED ON THIS AGREEMENT MAY BE SOLD OR DISPLAYED. The Management reserves the right to restrict or remove exhibits that may have been falsely entered, or may be deemed by the Management as unsuitable or objectionable. This restriction applies to noise, PA systems, persons, animals, birds, pop caps, fireworks, conduct, printed matter or anything of a character that might be objectionable to the show or the Management.
- e. OFFENDERS - The violation of any of the terms and agreements hereof shall, at the discretion of the Management, cause an immediate revocation and forfeiture of all rights and privileges herein granted to Exhibitor.
- f. FLOOR PLAN - is subject to necessary modifications without notice.

2. RULES FOR EXHIBITS

- a. FIRE RULES AND REGULATIONS - All rules and regulations relative to public buildings as prescribed by the Fire Prevention Bureau of Yellowstone County MUST be adhered to. All booths and decorations MUST concur with the facility regulations, City ordinances and local fire codes. Combustible exhibit and display materials must be flame retardant. Explosive materials are not allowed on the premises. Vehicles may not be operated on the premises during show hours. Gas tanks must be less than one fourth full of gas. Tank openings must have a secure cap and be taped to prevent fumes from escaping. Battery cables must be disconnected and taped to prevent contact.
- b. SPECIAL NEEDS - Any special carpentry, wiring, electrical, gas, steam, water or drainage connection shall be installed at Exhibitor's expense.
- c. LICENSES - Any and all City, County, State or Federal licenses, inspections or permits as required by law of any Exhibitor in the installation or operation of his display shall be obtained by the Exhibitor at his own expense.
- d. RIGHTS OF MANAGEMENT IN EVENT SHOW IS NOT HELD
- Management shall not be liable for any damages or expense incurred by Exhibitors in the event the show is delayed, interrupted or not held as scheduled.
- e. TERMS AND CONDITIONS - The contract contains all the terms and conditions agreed on by the parties hereto, and no other agreement, oral or otherwise, regarding the subject matter of this contract, shall be deemed to exist or to bind any of the parties hereto.
- f. AMENDMENTS - Exhibitor agrees to abide by decisions of the Management concerning all matters pertaining to the administration and success of the Show which are not specifically stated.
- g. ATTORNEY FEES - In the event suit or action is brought by any party under this agreement to enforce any of its terms, it is agreed that the prevailing party shall be entitled to its costs of court and a reasonable attorney fee to be fixed by the trial and appellate courts.
- h. MEDIA - No media, TV, radio or otherwise, shall broadcast from Exhibitor's booth without express written consent from the Management.

3. SECURITY

You will provide security for your own individual vendor booth. We suggest that someone be at your booth at all times. We recommend all Exhibitors contact their insurance agents to confirm proper coverage of exhibit material.

4. LIABILITY

Neither the Huntley Project Lions Club and Tory Allard sponsors or suppliers nor their representatives, nor any member of the above named will be responsible for any injury, loss or damage that may occur to the Exhibitor or the Exhibitors' employees or property from any cause whatsoever. The Exhibitor, on signing the contract, expressly releases the aforementioned from any and all claims for such loss, damage or injury.

5. INDEMNITY

Exhibitor shall indemnify Huntley Project Lions Club and Tory Allard, and all sponsors and suppliers and their representatives against all expense or losses arising from any injury or damage to persons or property happening on or about the Exhibitor's space.

6. APPLICATIONS

Applications will be considered and space assigned on a first come, first-served basis. This contract does not constitute or ensure space until the agreement is counter signed by Tory Allard. Selection of participants is subject to the discretion of Huntley Project Lions Club and Tory Allard.

EXHIBITOR AGREES TO ALL TERMS & CONDITIONS OF THIS CONTRACT:

Organization _____

Authorized Signature _____ Date: _____